

Manitoba Badminton Association

Tournament Hosting Packages

Championship Series, SuperSeries, Club SuperSeries, Regional SuperSeries

Application deadline: each year by the MBA's posted deadline in end July (4:00 pm). Apply online: [Championship](#), [SuperSeries](#), [Regional SuperSeries](#). [Club SuperSeries](#) events apply through the SuperSeries form.

Series Comparison

	Championship Series	SuperSeries	Club SuperSeries (*club tournament name*)	Regional SuperSeries
Membership required	Provincial Individual	Provincial Individual	Base Individual	Base Individual
Eligibility	Closed	Open	Open	Open
Age	Open / Junior	Open / Junior	Host's Choice	Open / Junior
Format	Division 1 Single Consolation (2 matches min.) Division 2 RR + Playoff (2 matches min.)	Divisions 1 & 2 RR + Playoff (3 matches min.)	Division 1 Host's Choice (2-3 matches min.) Division 2 RR + Playoff (3 matches min.)	Divisions 1 & 2 RR + Playoff (3 matches min.)
Rank	5	4	Host's Choice	2
Referee	Required	Required	Required	Required
Deputy Referee	Required	Required	Host's Choice	Optional
Umpires (Finals)	Required	Required	Host's Choice	Optional
Shuttles	Feather	Feather	Host's Choice	Nylon
Prizes	Required (MBA approval needed)	Required (MBA approval needed)	Optional	Required (MBA approval needed)
Souvenirs	Required (MBA approval needed)	Optional (MBA approval needed)	Optional	Optional (MBA approval needed)
Meal	Optional	Optional	Optional	Optional
# of Athletes	70-125	70-125	70-150	50-125
Shuttles Provided	4 / Athlete	4 / Athlete	2 / Athlete (Nylon) 2 / Athlete (Feather/Synthetic)	1.5 / Athlete
Courts	5 Minimum	5 Minimum	Host's Choice	5 Minimum

Requirements for All Series

The following applies to every affiliated tournament (Championship Series, SuperSeries, Club SuperSeries, and Regional SuperSeries).

Facility

- The Host Committee is responsible for tournament coordination, facility rental, set-up and take-down, court competition requirements (including net height to regulation), court cleanliness, and athlete/spectator seating.

Registration Benefits

- MBA receives registrations, seeds entries, times the event, and prints initial draws (if requested).
- MBA advertises the tournament across its channels, including its website, social media, and newsletters.
- Officials organized and partially subsidized through MBA (travel / accommodations).
- Insurance coverage for event hosts.
- Eligible events may be assigned sponsorship funding (e.g., MBLL).

Host Committee Requirements

- Operate the draw desk using Tournament Software.
- Coordinate with MBA on all sponsorships and sponsorship recognition (some signage provided by MBA).
- Maintain the standards of MBA's Tournament Coaching Policy.
- Show respect and courtesy to all MBA officials on duty, and accept their final say on all match decisions, including scheduling.
- Act and advertise consistently with MBA's registration and refund policies (late fees, manual registration fees, and any other applicable fees).
- Tournament sponsors must not conflict with Yonex as per our contract.
- Be well-versed in the rules and regulations of the tournament being hosted.
- Set registration deadlines in coordination with venue cancellation policies.
- Submit the Tournament Plan Form to MBA at least 5 weeks before the registration deadline (minimum 8 days before the event start), including:
 - Chairperson contact info
 - Daily start/end time (as allowed by facility)
 - Registration fee(s)
 - Banquet / meal information
 - Change room arrangements
 - Tournament events
 - Number of courts
 - Location details (address, contact, other pertinent info)

- Parking arrangements
- Any other pertinent info
- Tournament poster in the required format acknowledging MBA and all relevant sponsors/partners (current size 730 wide x 405 high px, saved as a .jpg or .png)

Financial Arrangement

- Shuttles per person are provided by MBA; remaining shuttles are available from MBA at 20% below wholesale, and the host keeps any leftovers.
- MBA covers transportation of the umpire chairs to Provincial Championship events and approved Super Series events; the host covers non-approved events.
- MBA provides access to Tournament TV for \$7 per tournament.
- MBA covers honorariums for Trainee Umpires and travel costs for all officials. To be eligible for km reimbursement, an official must oversee at least the average number of matches worked by other officials at the event.
- **New:** a \$3.00/person sanctioning fee is added to the entry fee.
- **New:** late and manual entry fees are paid to MBA.
- GST is added to the entry fee for submission by MBA to the Canada Revenue Agency (CRA).
- An online transaction fee (current rate charged by Visual Reality at that day's exchange rate) + \$3/person applies.
- Host pays the cost of officials' honorariums (Referees and Umpires) and per diem / food.
- Host may, at its discretion, rent a computer for \$50, a printer for \$25, and TVs for \$25 each (each TV includes an Apple TV box).
- All registration fees must be collected before draws are created; exceptions may be made case-by-case by the MBA office.
- Host is responsible for the cost of meals, souvenirs, and prizes.
- Host accepts all profit or loss after the above rules are applied.
- Host must submit a budget proposal for each event at bid submission and advise MBA of any substantial changes to keep the event on budget.

Example Tournaments in Each Series

Championship Series

- Provincial Junior Championship
- Provincial Badminton Championship

Super Series

- Herb Richard Open
- Pal Chawla Junior Open
- Provincial Seniors / Masters Championship

Club Super Series

- Club Super Series (*club tournament name* - host-run club events)

Regional Super Series

- Norman Open & North Jr Challenge (North)
- Eastman Open & East Jr Challenge (East)
- Southman Open & South Jr Challenge (South)
- Westman Open & West Jr Challenge (West)
- Junior Regional Championship (Winnipeg)

Contact

To affiliate or for more information:

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