



Annual General Meeting Minutes

Wednesday, September 27, 2023
Conference Room A (145 Pacific Avenue)

1. Call to Order 6:37 p.m.

- Called to order by Interim President, Renee Kunka
- Confirmation of quorum among voting Manitoba Badminton Association (MBA) members.
- 6:40 p.m. attendance begins¹

2. Land Acknowledgements 6:42 p.m.

- Read by Kunka

3. Review of Robert's Rules of Order 6:45 p.m.

- Request for Kathy Hare to act as parliamentarian for MBA Annual General Meeting (AGM) 2023.
- No one opposed, Hare takes over meeting.
- Hare reviews guidelines that the AGM is expected to follow.

4. Approval of 2023 Agenda 6:48 p.m.

- **Q1:** Justin Freisen asks if approval for last 2021/22 audit budgeting will be covered during this agenda
- **A1:** Hare confirms that the topic of budgeting can be covered during the Presentation of 2022-2023 Financial Statements.
- No disagreements made with the official agenda as circulated to the members.

5. Approval of Minutes

- **2022 AGM** 6:52 p.m.
 - Motioned by Terry Porayko; seconded by Adam Morin.
 - No additions or revisions presented; 2022 AGM Minutes are approved.
- **2023 SGM** 6:55 p.m.
 - Motioned by Samantha Rayburn; seconded by Yuns Oh.
 - Blaine Coughlin comments on 2023 SGM Minutes being very brief.
 - One opposed to the Minutes as circulated to the members.
 - 2023 SGM Minutes are passed and approved.

6. Business Arising from Minutes 6:57 p.m.

- Coughlin brings forward concerns regarding the accuracy of 2021/2022 financials; specifically commenting on the lack of detail regarding overtime of staff as well as income reports not being distributed
- **Q1:** Ryan Giesbrecht asks what the process is for following up on the previous financial audit that did not get passed by members?
- **A1:** Adam Morin mentioned the board approves the audit and then presents the audit to the membership. The membership does not vote to approve the audit.

¹ Complete in-person and virtual attendance list provided at the end of document

7. Executive Director's Report 7:04 p.m.²

- Presented by Interim Executive Director, Corey Draper
- Draper mentions 2023/24 MBA goals including revamping the high-performance team and improving all-around support for clubs; more efficient organization regarding documentation and processing to ensure data is updated and usable for Sport MB and other organizations; updating the MBA website and player database; coaching and player development and engaging in the strategic planning process
- **Q1:** Coughlin asks what are some things [Draper] has done to immerse [himself] into badminton?
- **A1:** Draper took a trip to work with Badminton Ontario and when the opportunity arose, to visit clubs to network
- **Q2:** Coughlin asks if officiating is something [Draper] is working towards
- **A2:** Not at this time, just focusing on general administrative work.
- **Q3:** Freisen asks about new tournament software or if [Draper] talked to Badminton Canada for specific solutions
- **A3:** Currently working with Badminton Ontario and their change to tournament software. Quebec developed their own software. Alberta will continue to use PlayerWeb. Manitoba could possibly start working with a local company for a new MBA website.

8. President's Report 7:17 p.m.²

- Presented by Interim President, Kunka
- Kunka mentions the challenging season with the complete turnover of staff and staff access/credentials.
- Two major grants, ACSC and Green Team
- Officials' and Coaches' compensation scales have been updated.
- Seeking out a Provincial Coach for the 2023/24 season.
- Bylaws and policies need to be worked on by the new board.
- Giesbrecht sends out a huge thank you to the board members and specifically Renee for the workload
- **Q1:** Coughlin asks if future Provincial Coaches will require Competition Development certification
- **A1:** Not a definitive requirement and will work towards getting [future coach] the proper certification within a specific time frame.

9. By-Law Changes 7:28 p.m.

- By-laws are out of date and do not meet Sport MB requirements.
- By-laws need to be updated.
- Will be a project for passing at the 2024 AGM.

10. Board Nominations 7:29 p.m.

- Presented by Hare
- Current board consists of Porayko.
- One (1) board member is in violation of the Corporations Act. Specifically, a minimum of three (3) board members is required.
- No documentation for nominations was received by Nomination Committee so looking for nominations from the floor.
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- **Q1:** Ian Abbott asks if self or peer nominations can be made

² Powerpoint presentation can be [found here](#).

- **A1:** You can put your [own] name forward and we can vote to let nomination follow.
- **Ian Abbott put his name forward.**
- Hare requested for a mover to accept motion; Gurmeet accepted. Blaine seconded. No individuals opposed. Ian was approved as a new Board of Directors member.
- Giesbrecht nominated Blaine Coughlin.
- Coughlin declined the nomination.
- **Q2:** Jonathan Hsiung asks, what were the challenges the board was facing
- **A2:** Kunka answers, it was a challenging year because of the staff turnover and lack of access to documents/accounts
- **Q3 Online:** Ashley asks, what kind of tasks are board members responsible for?
- **A3 Online:** Ideally, setting up policies, guiding governance of MBA, very high level things.
- **A3:** Porayko says, maintaining good relationships with Sport MB, Badminton Canada, reviewing by-laws, assist and grow the sport so that we meet Sport MB, Badminton Canada and players' requirements. More governing the sport.
- **A3:** Janet McMahon types, "https://docs.google.com/document/d/1zolZ5AKiviBqat6e9U_8fWCbxGu4Cdxs/edit"
- **Jonathan Hsiung put his name forward.**
- Hare requested for a mover to accept motion; Orlando accepted. Gurmeet seconded. No individuals opposed. Ian was approved as a new Board of Directors member.
- MBA is no longer in violation of the Corporations Act. There are still seven (7) vacant spots on the board that need to be filled.

11. Presentation of 2022-2023 Financial Statements 7:49 p.m.³

- Jaclyn Pauls presents
- **Q1:** Coughlin asks what efforts have been taken to collect the outstanding 12k
- **A1:** Relates to tournament fees and program revenues. Multiple emails and invoices have been re-issued and sent.
- **Q2:** Coughlin asks, sent to facilities, providers, can we have more info?
- **A2:** Mainly athletes.
- **Q3:** Orlando Athayde asks, for clarification, bad debt and some of these expenses, are they 100% recoverable from athlete travel?
- **A3:** Some events have travel recovery fees. All encompassing program fees were factored in, but cannot tell you what the exact percentage is.
- **Q4:** Giesbrecht asks, why is there a big deficit even though many programs did not run, a typical year would neutral or fall within 5 to 10k on either side. What went wrong or where did we lose more of the money?
- **A4:** Things not invoiced or athlete numbers did not hit. Canada Winter Games and Performance Programs were significant investments and other programs made up to 10k deficits.
- **Q5:** Coughlin asks, regarding bad debt, has Sport MB given us legal advice of the collection of these funds?
- **A5:** Not really, that is not the role [Sport MB] plays.
- **Q6:** Freisen asks, I was an Umpire for Provincials and have not been paid for that, are the audit number truly accurate if [Freisen] is still owed money.
- **A6:** Pauls responds, this is as accurate as what the invoices indicate, but we might pay in the next fiscal year
- **A6:** Kunka responds, every piece of paper or invoice received was reviewed and an e-transfer created. If an e-transfer was not accepted we can look into it.

³ 2022-2023 Financial Statements full presentation can be [found here](#).

- **Q7:** Freisen asks, for Canada [Winter] Games, I emailed Mel [about payment], but if you could let us know if it was received?
- **A7:** It was received and documented.

12. Question Period 8:24 p.m.

- No questions or comments from members.

13. Closing Remarks 8:24 p.m.

- Kunka and Hare each make their remarks.
- Welcoming the new board, Vice President, President, and Treasurer must be appointed during the next board meeting.

14. Adjournment 8:25 p.m.

Total Minutes: 6:37 p.m. - 8:25 p.m. CST or 1 hour and 48 minutes



Annual General Meeting Agenda

Wednesday, September 27, 2023
Conference Room A (145 Pacific Avenue)

In Person Attendees' Name	Online Attendees' Name
Renee Kunka (#)	Gurmeet Jassal (#)
Orlando Athayde (&)	Janet McMahon (%)
Rui Mercado (&)	Kathy Hare (%)
Jonathan Hsiung (&)	Yuns Oh (#)
Adam Morin (#)	Pascal St-Pierre (%)
Corey Draper (%)	Atheena Quilal-Ian (%)
Terry Porayko (#)	Ashley Woods (&)
Jaclyn Pauls (%)	Cheryl Bartel (&)
Samantha Rayburn-Trubyk (#)	Blaine Coughlin (&)
Donald Quang (&)	Ian Abbott (&)
Mike Dubois (&)	Ryan Giesbrecht (&)
	Justin Friesen (&)
	Duyen Nguyen (&)
	Janice Huang (&)

= BOD

% = MBA/ Sport MB Staff

& = MBA Community Members