

MBA Board of Directors

June 25, 2023 7 PM

Location: Virtual

Attendees: Yuns Oh (YO, President), Renée Kunka (RK, Vice President), Adam Morin (AM, Treasurer)
Corey Draper(CD, Executive Director), Cadin Dupasquier (CDu), Terry Porayko(TP), Gurmeet
Jassal(GJ)

Absentees: Samantha Rayburn (SR)

1. Call to order

-7:16pm Called to order by YO.

2. Land acknowledgement – read by YO.

3. Approval of Agenda

-AM motioned to approve agenda. TP seconded. Carried

4. Approval of June 4th meeting minutes (attachment)

-RK motioned to accept minutes. TP seconded. Carried.

5. Approval of May 30th SGM minutes (attachment)

-AM motioned to accept minutes. RK seconded. Carried.

6. eVote Results

a. HR Policy

-New employee HR policy approval via email on June 6th 2023.

-Implemented and posted to website June 7th 2023.

7. Methods/Levels of Communication

-RK motions to go in-camera. TP seconded. Carried.

-In-camera commenced 7:22pm

-AM motions to leave in-camera session. TP seconded. Carried.

-In-camera exited 7:27pm.

8. Antiracism Accord Discussion

-CDu to determine if July 30th will work for presentation.

9. Election/Nomination of open Board positions

a. Secretary – Tabled

10. Executive Director Report (attachment)

a. Report

- Schedule Strategic Plan Sessions – Looking into multiple companies to receive quotes and orientation meeting to be set first. Aiming for fall.
- Schedule for Board Training sessions – July 14th & 27th. 7:30am – 8:30am
 - RK motions to accept dates and times. TP seconded. Carried.
- Grant Requirements/Stipulations
 - YO to forward email communication
 - CD to complete.
- Updates from Contracted Staff. – N/A
- Reimbursement for YONEX 2023 Cdn Tourne
 - CD will reimburse for airfare to tournament.
- Summer Camp Staff
 - CD to create job postings for coaches and admin staff.
 - Update social medias and advertise that we need student coaches ASAP.
 - GJ to help in the hiring process. RK to put physical postings at clubs.

11. 2023-2024 Tournament Season

- CD already initiated.
- GJ to work with CD and develop 3 week tournament schedule.

12. Executive Report

a. President

- RK motions to go in-camera. AM seconded.
- In-camera commenced 8:05pm.
- RK motions to leave in-camera. AM seconded
- In-camera exited at 8:06pm.
- YO and SR working on updating COI and Director's agreement documents. Will require review and eVote for approval from the directors.

b. VP

- Host Payouts – 3 to be complete; missing some officials paperwork for payment.
- PC posting

c. Treasurer Report

- Seeking additional advice for SportMB to finalize financial dispute brought forward to the board.

d. Case Manager (In-Camera)

- 2023 Safe Sport Update
- GJ motioned to go in-camera. AM seconded.
- In-camera commenced 8:18pm
- GJ motions to leave in-camera. AM seconded.
- In-camera exited at 8:20pm.

13. Committees

a. HR - Tabled

b. Ethics/Conflict of Interest – discussed under President report.

c. Nomination Committee

- TP nominated committee chair.
- Full board to solicit nominations and forward to TP.

14. Policies – TBD

a. Coach/Athlete reimbursement

b. COI

c. Late Fees – CD to obtain SportMB financial policy and incorporate previously motioned fees.

15. Other business

a. Schedule AGM

–CD to contact auditor to ensure proposed timeframe can be delivered

b. GJ points of interest.

–GJ to start work to engage community outreach survey.

–We need to incorporate an official way for anonymous complaints to be received within MBA.

–Optional exit interviews completed for leaving board members and be executed by HR committee. Helps with improvement and retention. HR committee to filter and turn into action items in areas for board to improve.

16. Next meeting – Sunday, July 30th @ 7pm

17. Adjournment

–Meeting adjourned @ 9:05pm.